

~ Office of Senator Bernie Sanders ~  
**Service Academy Nomination Application Checklist**

**Applicant Name:** \_\_\_\_\_ **Applicant Phone #s:** \_\_\_\_\_

| <b>Date due to be received</b>  | <b>Date Submitted</b>  | <b>Application Component</b>  |
|---|--|---|
| <p><b>All application materials must be <i>received</i> by our Burlington office by <b>5:00 PM on December 1<sup>st</sup></b>.</b></p> <p>Materials received earlier are welcomed. If December 1<sup>st</sup> falls on a weekend, materials are due the preceding Friday.</p> |  | <p><b>Application for Nomination Form.</b> Use the form provided, not an alternative format. The applicants themselves must fill out the application form.</p>  |
|   |  | <p><b>Essay</b> about why you wish to attend a service academy. Essay must be one-page, typed, single-spaced, 12 pt. font, 1-inch margins. The applicants themselves must write the essay.</p>  |
|   |  | <p><b>Transcripts</b> from all high schools attended.<br/>           School 1:<br/>           School 2 (if applicable):</p>   |
|   |  | <p><b>Transcripts</b> from all colleges attended (if applicable). Write N/A if not applicable.<br/>           College 1:<br/>           College 2:</p>  |
|   |  | <p><b>Official SAT or ACT scores.</b> An official copy of your scores should be sent directly to our office by the College Board or ACT College Reporting. They usually take weeks to arrive, so please plan accordingly. When ordering reports, enter SAT Code 3764, or ACT College Code 7189.</p> |
|   |  | <p><b>Letter of Recommendation #1:</b> From a teacher, principal, or guidance counselor.<br/>           Name:<br/>           Relationship to you:<br/>           Phone number: _____ Email address: _____</p>   |
|   |  | <p><b>Letter of Recommendation #2:</b> From an employer, coach, or extracurricular faculty advisor.<br/>           Name:<br/>           Relationship to you:<br/>           Phone number: _____ Email address: _____</p>  |
|   |  | <p><b>Letter of Recommendation #3:</b> From any person of your choice, except not a relative.<br/>           Name:<br/>           Relationship to you:<br/>           Phone number: _____ Email address: _____</p>  |
|   | <p>A completed copy of this <b>checklist</b>. The applicants themselves must fill out the checklist.</p> |   |

This checklist and all other service academy nomination materials should be mailed to: Senator Bernard Sanders, Attn: Academy Nominations, 1 Church Street, 3<sup>rd</sup> Floor, Burlington, VT 05401, or emailed to [Academy\\_Nominations@sanders.senate.gov](mailto:Academy_Nominations@sanders.senate.gov)